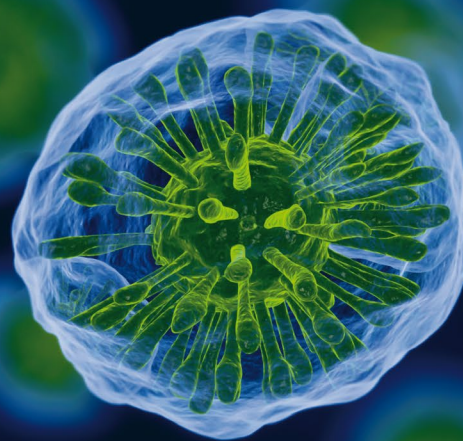




We promote the medical, biological,
chemical, and pharmaceutical sciences.



Lasting support for excellent science.

Supporting scientific conferences

For many years, the Boehringer Ingelheim Foundation has been supporting scientific conferences worldwide focusing on exchanging research concepts and unpublished findings and promoting dialogue among different generations of scientists.

Programme objectives

International conferences are essential for exchanging new ideas and research findings. They provide junior scientists with excellent opportunities to gain an overview of current issues, methods, and even controversial discussions in their respective fields of research. Further, these conferences offer a platform for presenting their own findings and establishing contacts with leading researchers. The Boehringer Ingelheim Foundation supports this exchange.

Conditions of applying

Applications must meet the following criteria to be accepted:

- The topic of the conference must be in the field of basic research in biology, chemistry, medicine, and pharmacy. In all cases, a direct link of a conference topic to the life sciences is required.
- Scientists based anywhere in the world can apply, regardless of nationality. They must be the chair or one of the co-chairs of the conference.
- The scientific organising committee must include representatives of more than one institute.
- While organisers can be based anywhere, the conference must have a relationship to Europe in terms of location, speakers, and/or participants.
- For conferences held in conjunction with an accompanying satellite seminar or workshop, only one application for funding of the main conference may be submitted.
- The recipient of the grant must be either an academic institution or a non-profit organisation. Conference-organising agencies are not eligible to apply for funding.

Who and what can be supported?

The foundation facilitates and promotes the participation of outstanding scientists in “traditional” scientific conferences concerning basic research in biology, chemistry, medicine, and pharmacy. It also awards grants to international conferences organised by and for junior scientists (i.e., post-graduate and postdoctoral researchers).

The foundation is also pleased to support scientific conferences that are held in cooperation with other renowned organisations as well as conference series (EMBO, Gordon Research Conferences, Spetses Summer Schools, etc.).

The chairs of the conference may apply for funding to support the following groups of participants:

Junior scientists (PhD students, junior postdoctoral fellows): The foundation supports travel grants for outstanding junior scientists who present a poster or who have been selected for a short talk. Travel grants may cover expenses for travel, accommodation, and/or registration fees of the conference.

Young principal investigators and assistant professors (max. 2 years after starting their first independent research group): Only young PIs and assistant professors invited for a talk or selected for a short talk may be supported. The support may cover expenses for travel and accommodation.

Senior scientists: Travel and accommodation expenses may be covered for senior scientists invited to give a keynote lecture.

In all cases, active participation in the conference is required. Individuals attending a conference without playing an active role in the programme cannot be funded.

What cannot be funded?

- Purely local scientific events
- Retreats of PhD programmes or institutes
- Non-research events, e.g. medical training events
- Conferences not focused on basic biological, chemical, medical, or pharmaceutical research
- Systematic botany, ecology, or zoology conferences
- Events with no relationship to Europe in terms of location, speakers, and/or participants
- Full funding for events
- Poster prizes
- Overhead costs

Application process

To submit your funding application, please use our [online application tool](#).

Applications may be submitted between 8 months to 10 weeks prior to the starting date of the conference.

A: Information to be entered in the online application form

1. Personal details of the applicant
 - a. Surname, first name, academic title
2. Current place of work
 - a. Institution and department/faculty (full name)
 - b. Work address
 - c. Phone number for contact
 - d. E-mail address for contact
3. Information about the conference
 - a. Proposed title of the conference
 - b. Proposed date and location of the conference
 - c. Conference webpage
 - d. Total funds requested and funding recipient (i.e. which organisation will administer the funds of the conference)

4. Funding proposal

Abstract (max. 1200 characters incl. spaces)

Please provide a short abstract stating the content, concept and scientific significance of the conference. Give a brief overview of the format of the conference.

Participants (max. 1200 characters incl. spaces)

Please give a brief estimate of the expected composition of participants (PhD students, postdoctoral researchers, principal investigators/professors, non-academic participants). The composition of the participants should be diverse with respect to nationality, institutional affiliation, career stage, and gender. The conference should be advertised publicly and open to interested scientists. Participants should not be restricted to a pre-defined group or network of scientists.

Integration of junior scientists into the programme (max. 1800 characters incl. spaces)

Describe how junior scientists will participate in the conference programme. Emphasise opportunities for juniors to present and discuss their research and how the conference promotes the exchange between junior and senior scientists. Innovative networking formats (beyond e.g., poster sessions, meet-the-speaker sessions, flash talks) are encouraged.

Selection of participants (max. 1200 characters incl. spaces)

Provide details on how participants whose participation is to be supported by the Foundation will be identified. Describe how these participants will contribute to the conference programme. Provide the names, positions, and affiliations of the scientists who will select which participants are to be supported by the Foundation.

Funding requested (max. 1200 characters incl. spaces)

Please state the total amount of funding requested, including an itemisation of funding use (i.e. group(s) and number of participants to be supported; type(s) of expenses to be covered, e.g. travel, accommodation). As a general rule, overhead costs cannot be supported.

B: Required PDF documents to be uploaded

1. The event's preliminary programme including session titles, names and affiliations of speakers, titles of talks, programme items and formats for junior scientists. Include times for individual programme items.
2. A list of invited speakers, including affiliations, towns, countries, and status (at least 90% must be confirmed).
3. Proof of non-profit status of funding recipient (in case funding is not to be transferred to an academic research institution)

How are successful applications selected?

Complete applications fulfilling the formal requirements of the programme will be evaluated with regard to the following criteria: quality of the scientific programme and concept of the conference, including measures to promote the dialogue between junior and senior researchers. The decision process may take up to ten weeks.

Reporting

The funds may only be used for the purpose specified in the approval letter. The grant will be approved on the condition that applicants submit copies of the final conference programme, the final list of participants as well as documentary proof of the funds' use (this document will be provided along with the approval letter) within three months of the event's conclusion. Receipts must be retained for verification but submitted to the foundation only upon request. The report must also include documentation of how the logo of the Boehringer Ingelheim Foundation has been used to acknowledge the funding. The logo will be provided along with the approval letter and may be used for display on website or other digital or printed media associated with the supported conference. The logo may not be linked to the website of the Boehringer Ingelheim Foundation.

Questions about the programme?

Please contact us via phone or mail.

tel: +49 (0) 6131 27 508-12, email: funding@bistiftung.de